



JOB TITLE:	CANTEEN WORKER	JOB CATEGORY:	PAID STAFF
REPORTS TO:	Administration Officer		
POSITION TERM:	Casual Paid Role		
TIME COMMITMENT:	March – November		

JOB DESCRIPTION:

OBJECTIVE

- Ensure canteen operations are running smoothly and efficiently

RESPONSIBILITIES

- Undertake food safety training and any health and safety requirements required
- Understand the menu of goods for sale from the canteen
- Ensure the canteen stock is continuously replaced during shifts
- Assist with the canteen’s opening and closing processes
- Prepare food for sale including but not limited to sandwiches/wraps, burgers, and hot food, when required
- Serve customers at the canteen
- Run the till to ensure all sales are captured correctly

KNOWLEDGE/SKILLS

- Well organised, friendly and hospitable
- Able to take direction from a supervisor
- Understand products and prices of items for sale

PERSONAL ATTRIBUTES

- Well organised and able to work in a logical orderly manner
- Ethical, honest, and trustworthy and dedicated to the Association
- Dedicated Association person

OTHER

- Must have a Working with Children Card (Blue Card)

NOTES:	Please send your cover letter & resume to Operations Manager Natalie Parsloe: manager@townsvillemcitynetball.com.au Applications Close – 19 th February 2023.		
REVIEWED BY:	Lyn Wise	DATE:	February 10, 2023
APPROVED BY:	Natalie Parsloe	DATE:	February 10, 2023